

### **Ensuring Accommodations for Students with Disabilities**

Faculty are strongly encouraged to be actively engaged with students registered with the Student Disability Services (SDS) office, in order to provide the recommended reasonable accommodations. For example:

Please ensure that you collaborate with the SDS Adaptive Testing Center (ATC) staff to ensure the student's exam is scheduled on a time that is mutually agreeable. Please note, currently the ATC does not have evening or weekend hours – please cooperate with your students and plan accordingly.

When the SDS ATC is not available, faculty and departments should provide reasonable accommodations, such as a quiet, reduced-distraction environment. Faculty and the department can directly engage with the ATC staff to ensure the environment meets the needs of the student. Offers to provide accommodations outside of the ATC be made clearly and in writing to the student.

Helpful Online Resources:

[Student Disability Services Office \(SDS\)](#)

[Faculty and Staff Resource Guide](#)

[Accommodation Guideline Toolbox](#)

[Adaptive Test Center \(ATC\)](#)